

**BOARD OF AGENTS –
SILAS BRONSON LIBRARY MINUTES –
Monday June 17, 2019**

PRESENT: President De Carlo, Vice-President Wrenn, Secretary Cullinan, Agents Harrell, Ranando, Van Stone, Ryan, Albini, Cummings

ALSO: Director Raechel Guest, Treasurer Joseph Stango, Alderwoman Martinez-McCarthy, Heidi Barbieri, Lisa Bartkus

CALL TO ORDER: President DeCarlo called the meeting to order at 6:04 p.m.

AGENDA: MMSP (Ryan, Ranando) to approve the agenda.

MINUTES: MMSP (Harrell, Ranando) to approve the May 20th meeting minutes.

COMMUNICATIONS/PUBLIC COMMENT:

DIRECTOR'S REPORT—included with board packet:

- Front Plaza
 - § Fading on Benches
 - § Paint touch up on steps
 - § Fountain is not working again
- Library Park
 - § Include Raechel in Meetings, who does the board send letter to
 - § Contacted Mayor about closing the Library on Saturday September 7th for the Brewfest.
- Waterbury Garden Club
- UNICO
- Staffing Updates
 - § Managers to work together for the month of August desk coverages
 - § Christine Ruocco will train with Mark in Tech
 - § 2 Librarian II positions could possibly be vacant depending on the Librarian III position
 - § Cross Training is starting

Treasurer's Report:

- Distribution of approximately \$41,000 from the Wells Fargo account to Lawson Bronson account
- Review of the value of the Bronson Fund
- Conservative Growth Fund
- Wells Fargo Meeting Postponed
- Finance Committee needs to meet 4 weeks in a row (Monday's 6pm) Conference call

Finance & Funding:

At Thursday's meeting we discussed:

- We reviewed the Wells Fargo statement with Joe
 - § Postponing the meeting with Wells Fargo
 - § Weekly Finance Committee conference call meetings to discuss Investment Policy
- Take minutes for Finance Meeting for Lisa to file
- Cupcake/Beer Fundraiser raised \$540.00

Building & Projects:

At Today's Meeting we discussed:

- Fountain – still not working correctly
- Tiles in MRR in need of replacement

- Mardi Gross on Grand Street last Saturday in October
- Emailed Mayor for the close of the Library for Brewfest

Hall of Fame:

- The committee which includes 2 of our Board members (Anne Marie & Sue) should be meeting soon to start the process of reorganizing.

Friends of the Library:

- 3 of our members attended the CT Library Annual Meeting
- Elections have been moved to July due to lack of attendance

Waterbury Cable Council:

- July Meeting, they meet every other month only

Sunshine Fund:

Other:

OLD BUSINESS:

Cupcake/Beer Fundraiser raised \$540.00 for the endowment.

NEW BUSINESS:

- Annual Meeting August 19th @ 5pm
- Staff member who was rude to a board member a written statement will be given to Director Guest who will handle this issue.

MMSP (Cummins, Ryan) to approve payment of Bronson bills of \$908.25

ADJOURNMENT: **MMSP** (Cummings, Ranando) to adjourn at 6:40 pm.

NEXT MEETING: Monday July 15, 2019 – 6 pm,

Respectfully submitted:

Lisa Bartkus for Anne Marie Cullinan – Secretary