

**BOARD OF AGENTS  
SILAS BRONSON LIBRARY MINUTES  
Monday, September 21, 2021**

**PRESENT:** President De Carlo, Vice President Wrenn, Agents Beatty, Cummings, Harrell, Ryan, Stephenson, Van Stone,

**ALSO:** Raechel Guest Mary Jane Boucher, Lisa Bartkus

**CALL TO ORDER:** President De Carlo called the meeting to order at 6:03 p.m.

**APPROVAL/ADDITIONS TO THE AGENDA:**

*On a motion by Agent Harrell, duly seconded by Agent Ryan, the approval of the agenda and any additions to the Tuesday September 21, 2021 Meeting of the Library Board of Agents.*

**MINUTES: MMSP:**

*On a motion by Agent Harrell, duly seconded by Agent Ryan, to approve the August 16, 2021 meeting minutes.*

**COMMUNICATIONS/PUBLIC COMMENT:** None

**DIRECTOR'S REPORT:** Raechel Guest – Attached

**Treasurers Report:** Joe Stango -- None

**Finance & Funding:** Holly Wrenn – Chairperson.

- Donation

*On a motion by Agent Cummings, duly seconded by Agent Ryan, to transfer \$600.00 from the CT Association for Human Resources (VITA Tax Prep) donation to Bronson Programming.*

- Capital Budget FY22
  - IT Costs
  - Fire Panel upgrade funding
  - Elevator
- Endowment
  - Discussion with Finance regarding the use of the endowment funds

**Building & Projects:** Tim De Carlo – Chairperson

- List of Building needs

**Hall of Fame:** Tim De Carlo – Board Liaison

- None

**Friends:** Tim De Carlo – Board Liaison

- 501C3 still pending
- October 15<sup>th</sup> Designer Purse Bingo Fundraiser – Hawk Ridge Winery

**Waterbury Cable Council:**

- None

**Sunshine Fund:** Sue Beatty

- Just over \$100

**Other:**

**OLD BUSINESS:**

- Board Meeting date changes

**NEW BUSINESS:**

- Policy Revisions
  - Waiting on Mayors review of documentation
- Whale
  - Waiting for City Engineer on placement
- Code of Conduct
  - Filming in the Library

**ADJOURNMENT: MMSP**

*On a motion by Agent Ryan, duly seconded by Vice President Wrenn the Library Board of Agents adjourned at 6:32 pm.*

**NEXT MEETING:** October 19, 2021 at 6:00 pm

Respectfully submitted:

Lisa Bartkus for Tim De Carlo, President