

**BOARD OF AGENTS
SILAS BRONSON LIBRARY MINUTES
Tuesday, November 16, 2021**

PRESENT: President De Carlo, Vice President Wrenn, Agents Beatty, Cummings (call-in), Geary, Harrell, Van Stone,

ALSO: Raechel Guest Mary Jane Boucher, Lisa Bartkus

CALL TO ORDER: President De Carlo called the meeting to order at 6:12 p.m.

APPROVAL/ADDITIONS TO THE AGENDA:

On a motion by Agent Harrell, duly seconded by Agent Van Stone, the approval of the agenda and any additions to the Tuesday November 16, 2021 Meeting of the Library Board of Agents.

MINUTES: MMSP:

On a motion by Agent Harrell, duly seconded by Agent Beatty, to approve the September 21, 2021 meeting minutes. Agent Geary abstained

COMMUNICATIONS/PUBLIC COMMENT: None

DIRECTOR'S REPORT: Raechel Guest – Attached

- Waiting on approval from the CCOC for 2 Temporary Admin. I's

Treasurers Report: Joe Stango -- None

Finance & Funding: Holly Wrenn – Chairperson.

- Discussed transfers
- Bronson Operating
- Management Fees for Bronson Fund

On a motion by Agent Beatty, duly seconded by Agent Harrell, to rollover unspent funds from FY21 from the Martland Fund of \$1,377.98, the McLarney Fund of \$33.42, the Noujaim Fund of \$34.01 and the Vielllette Fund of \$11.57 totaling \$1,456.98 to the Bronson Book Budget for use in FY 22.

On a motion by Agent Beatty, duly seconded by Agent Harrell, to rollover unspent funds from FY21 from the Angevine Fund for \$382.55 to the Bronson Book Budget for use in FY22.

Building & Projects: Tim De Carlo – Chairperson

- None

Hall of Fame: Tim De Carlo – Board Liaison

- None

Friends: Tim De Carlo – Board Liaison

- 501C3 still pending
- Designer Bingo Fundraiser
 - 180 people in attendance
 - Earned \$12,987 before expenses
 - Net earned was \$10,827 split between The Friends of the Library and Literacy Volunteers
- Artesian Marketplace

- 10-4 @ City Hall on November 20th from 10-4
- Book sale November 20th on Back Patio

Waterbury Cable Council:

- None

Sunshine Fund: Sue Beatty

- \$106

Other:

OLD BUSINESS:

- Whale
 - 95% Complete
 - Met with Engineer regarding placement
 - Needs architecture plans

NEW BUSINESS:

- December Meeting Time/Date Change
 - *On a motion by Vice President Wrenn, duly seconded by Agent Geary, to change the December meeting to the Third Tuesday of December (December 21st) at 6pm.*
- 2022 Meeting Dates
 - December meeting will set the first quarter of meeting dates
- BOA Sub Committees
 - Restructured
 - Finance to meet monthly prior to Board Meeting
 - Building & Grounds can meet bi-monthly, quarterly or as needed
- Board Secretary
 - *On a motion by Vice President Wrenn, duly seconded by Agent Harrell to nominate Agent Geary as Secretary of the Library Board of Agents*
- 2 new Board Appointments
- Bronson Bills of \$1,588.00
 - *On a motion by Vice President Wrenn, duly seconded by Agent Harrell, to approve the Bronson Bills of \$1,588.00.*

ADJOURNMENT: MMSP

On a motion by Agent Beatty, duly seconded by Agent Harrell the Library Board of Agents adjourned at 6:36 pm.

NEXT MEETING: December 21, 2021 at 6:00 pm

Respectfully submitted:

Lisa Bartkus for James Geary, Secretary