

**BOARD OF AGENTS –
SILAS BRONSON LIBRARY MINUTES –
Monday September 16, 2019**

PRESENT: President De Carlo, Vice-President Wrenn, Secretary Cullinan, Treasurer Stango, Agents Harrell, Ranando, Van Stone, Ogrodnik, Beatty, Ryan

ALSO: Director Raechel Guest, Heidi Barbieri, Miki MacKennedy

CALL TO ORDER: President DeCarlo called the meeting to order at 6:00 p.m.

MINUTES: MMSB: *On a motion by Audrey Harrell, duly seconded by Barbara Ranando to approve the August 19th meeting minutes with one abstention by Anne Marie Cullinan*

COMMUNICATIONS/PUBLIC COMMENT:

- None

DIRECTOR'S REPORT—included with board packet:

- Regarding Two Trees – At Bunker Hill Branch poor condition
They will prune and cared for
Take a look at them in the spring to see if they need to be cut down
- Regarding Mardi Gross
Permit to shut down Grand Street
Need sponsors or volunteers
Reached out to UConn and Post no response so far
Sponsors -\$50.00 or \$100.00
- Staffing updates
Librarian II – New Librarian waiting for start date
Admin. – None of the applications were suitable for the library
Need to wait for list to come around again
Librarian III – Job specification has been approved by Civil Service Com.
Interim 3 – Christine Ruocco is filling in
Liberty Bank – Surprise Squad
Went to Baby and Books Program/Books distributed to children
Starbucks gift cards for employees
Region One Town Meeting [included in packet]

Treasurer's Report:

- No Finance Committee Meeting Last Month not enough attendees
- Finance Report next meeting should be done
- Wells Fargo Statement [included in packet]
Account Flat Line- Securities
Request to Wells Fargo for other kinds of portfolios
To enhance what we have
Income Summary
8 months – 20,000 in dividend and interest
Finalize investment policy

Finance & Funding:

- Approval of Operating Budget for the Bronson Fund for Fiscal Year

Special Project expense
Front Plaza – signage, lights

On a motion by Anne Marie Cullinan, duly seconded by Audrey Harrell, the Operating Budget for the Bronson Fund for the Fiscal Year 20 was approved.

Building & Projects:

- Report
 - Opened this past Saturday – Building alarm issue
 - Waiting for Signage for Front Plaza
 - Waiting for the engineer for the mounting of the Whale
 - Fence around park is staying – Plan 2020-2021 for Library Park
 - Two events coming up on Grand Street
 - § September 21 The Gathering
 - § October 19 United Way Bed Race
 - New computer classroom has a new mounted projector
 - Looking for one for the Auditorium
 - Research of recording for Podcast Service in future
 - Parking problem at Bunker Hill Branch
 - Library clean up Basement next month

Hall of Fame:

- Waiting on the meeting to be called

Friends of the Library:

- Patronage is growing.
- First successful fundraiser in New Haven \$400
- Partnering with the Brass City Gaming for SB Gaming Tournament
 - To benefit Gaming Club
 - Need to find facility

Waterbury Cable Council:

- Thomaston Saving \$1,000 Grant
- Comcast – Internet Essentials/For qualified income/\$9.95
 - Medicaid, Disabilities, New Parents

Sunshine Fund:

- Token of Appreciation for Lisa Bartkus
- Certificate of Appreciation for Nick Albini

OLD BUSINESS: None

NEW BUSINESS:

- Nick Albini has resigned.
 - Vacancy
 - Opening on Finance Committee
- Connecticut Community Foundation/ Sponsored program at Library

How to get tech training and get organized

Available for other groups

Building strong and strategic Non Profit Boards

4 Series Workshop

1. Board basics on October 17th 8:30 am to 12
2. Chairperson Role: How to raise the Bar Nov. 8th 8:30 am to 12
3. Strategy Focus High Impact Boards Feb 6th 8:30 am to 12
4. Boards role in Fundraising March 12th 8:30 am to 12

- November 3rd Southern Connecticut State at John Lyman Center US Navy Band Concert from 3:00 to 5:00 pm

ADJOURNMENT: MMSP

On a motion by Susan Beatty, duly seconded by Audrey Harrell the Library Board of Agents adjourned at 6:53 pm

NEXT MEETING: Monday October 21, 2019 – 6:00 pm

RG/rf