

**BOARD OF AGENTS –  
SILAS BRONSON LIBRARY MINUTES –  
Monday October 21, 2019**

**PRESENT:** President De Carlo, Vice-President Wrenn, Secretary Cullinan, Treasurer Stango, Agents Harrell, Ranando, Van Stone, Ogrodnik, Beatty, Ryan, Cummings

**ALSO:** Director Raechel Guest, Heidi Barbieri, Miki MacKennedy

**CALL TO ORDER:** President DeCarlo called the meeting to order at 6:03 p.m.

**APPROVAL/ADDITIONS TO THE AGENDA:**

*On a motion by Lana Ogrodnik, duly seconded by Audrey Harrell to approval of agenda and any additions to the Monday, October 21, 2019 Meeting of the Library Board Of Agents.*

**MINUTES: MMSP:** *On a motion by Lana Ogrodnik, duly seconded by Audrey Harrell, to approve the September 16, 2019 meeting minutes.*

**COMMUNICATIONS/PUBLIC COMMENT:**

- None

**DIRECTOR'S REPORT**—included with board packet:

- Regarding Mardi Gross
  - Candy Donations
  - Volunteers
  - Activities
- Regarding proposed Code of Conduct Library Policy-included Board Policy and user friendly version
  - First Amendment Audit
  - Behavior Policy up to date
    - Use of photographic recordings or streaming devices ...
    - Filming children without parental permission
    - Entering staff only areas

**Tabled** – for review from Corporation Council

- New sign on front lawn [spot lights will be added to make more visible at night]
  - New microfilm reader/Librarians have been trained.
  - Acorn APP-for your phone/stores library card
  - Monetary Donations
    - § \$2,261.00
    - § \$350.00
- [Need motion to approve where funds are going under New Business]
- Volunteers from Taft School cleaned up basement in Friends area.
  - New Librarian Becky, who started on October 3<sup>rd</sup>.
  - Two open Admin. positions
  - Librarian 3 position will be posted soon.

**Treasurer's Report:**

- Statement Overview

*Received and placed on file*

**Finance & Funding:**

- Investment Policy

*Accepted as read*

**Building & Projects:**

- Report
  - Staffing is low down five people.
  - New Signage on Front Plaza
  - Discussion on Mari Gross
  - Future discussion on Budget
  - Problem with a leak in front area of library
  - Next meeting November 18th.

*Accepted as read*

**Hall of Fame:**

- Nothing to report

**Friends of the Library:**

- Three fundraisers:
  - Partnering with the Brass City Gamers
    - November 30<sup>th</sup>
  - The Holiday Market
  - Art of Yum
    - December

**Waterbury Cable Council:**

- Scholarship

**Sunshine Fund:**

- Token of Appreciation for Lisa Bartkus – Sent Flowers
- Certificate of Appreciation for Nick Albini

**OLD BUSINESS:** None

**NEW BUSINESS:**

- Toletti & Martino Donations

*On motion by Susan Beatty, duly seconded by Audrey Harrell, the Library Board of Agents voted to deposit the Martino funds of \$2,261.00 into the Endowment later add restrictions to said deposit.*

*On motion by Lana Ogradnik, duly seconded by Dan Ryan, the Library Board of Agents voted to spend \$350.00 on technology for public use.*

- Approval of Bronson bills paid: **\$34.60** (this total includes the following bills and their respective amounts):

**Bronson Fund (56125)**

**Mileage (589201)- Tanya Jackson-Smith \$5.80**

**Heidi Barbieri - \$28.80**

*On a motion by Stephanie Cummings, duly seconded by Dan Ryan, the Library Board of Agents voted to approval of the Bronson Funds to be paid in the amount of \$34.60.*

**ADJOURNMENT: MMSP**

*On a motion by Anne Marie Cullinan, duly seconded by Audrey Harrell the Library Board of Agents adjourned at 6:53 pm*

**NEXT MEETING:** Monday November 18, 2019 – 6:00 pm

RG/rf