

**BOARD OF AGENTS
SILAS BRONSON LIBRARY MINUTES
Tuesday, November 21, 2023**

PRESENT: President De Carlo, Vice President Wrenn, Secretary Geary, Agents, Cummings, Fryer, Harrell, O'Shea, Van Stone

ALSO: Lisa Bartkus,

CALL TO ORDER: President De Carlo called the meeting to order at 6:05 p.m.

APPROVAL/ADDITIONS TO THE AGENDA:

On a motion by Agent Cummings, duly seconded by Agent Harrell the approval of the agenda and any additions to the Tuesday November 21, 2023 Meeting of the Library Board of Agents.

MINUTES: MMSP:

On a motion by Secretary Geary, duly seconded by Agent Harrell to approve the September 19, 2023 Meeting Minutes, President De Carlo abstained

COMMUNICATIONS/PUBLIC COMMENT:

DIRECTOR'S REPORT: Raechel Guest (attached)

TREASURERS REPORT: Joe Stango

- None

COMMITTEE REPORTS:

Finance & Funding: Holly Wrenn – Chairperson.

- Meeting with Wells Fargo and the Finance Department is scheduled for 3pm on November 28th
- We will be requesting quarterly meetings with Wells Fargo to review our Account

On a motion by Secretary Geary, duly seconded by Agent Cummings to transfer \$3,800.05 from the Ingrid Martland donation to the Bronson Book Budget

Building & Projects: Jim Geary – Chairperson

- Elevator

Hall of Fame: Tim De Carlo – Board Liaison

- None

Friends: Tim De Carlo – Board Liaison

- None

Waterbury Cable Council:

- None

Other:

OLD BUSINESS:

- Restructure Committes

NEW BUSINESS:

- 2024 BOA Meeting Schedule
On a motion by Secretary Geary, duly seconded by Agent O'Shea to approve the 2024 BOA Meeting schedule.
- Collection Development Policy
 - Draft given to board
 - Do changes need to be resubmitted to State Library
- Bronson Bills
On a motion by Secretary Geary, duly seconded by Agent Cummings to approve the Bronson Bills to be paid in the amount of \$2,476.26

ADJOURNMENT: MMSP

On a motion by Secretary Geary, duly seconded by Agent Cummings the Library Board of Agents adjourned at 6:41 pm.

NEXT MEETING: December 19, 2023 at 6:00 pm

Respectfully submitted:

Lisa Bartkus for Jim Geary - Secretary