BOARD OF AGENTS –
SILAS BRONSON LIBRARY MINUTES –
Monday September 16, 2019

PRESENT: President De Carlo, Vice-President Wrenn, Secretary Cullinan, Treasurer Stango, Agents Harrell, Ranando, Van Stone, Ogrodnik, Beatty, Ryan
ALSO: Director Raechel Guest, Heidi Barbieri, Miki MacKennedy

CALL TO ORDER: President DeCarlo called the meeting to order at 6:00 p.m.

MINUTES: MMSP: On a motion by Audrey Harrell, duly seconded by Barbara Ranando to approve the August 19th meeting minutes with one abstention by Anne Marie Cullinan

COMMUNICATIONS/PUBLIC COMMENT:

• None

DIRECTOR’S REPORT—includes with board packet:

• Regarding Two Trees – At Bunker Hill Branch poor condition
  They will prune and care for
  Take a look at them in the spring to see if they need to be cut down

• Regarding Mardi Gross
  Permit to shut down Grand Street
  Need sponsors or volunteers
    Reached out to UConn and Post no response so far
    Sponsors -$50.00 or $100.00

• Staffing updates
  Librarian II – New Librarian waiting for start date
  Admin. – None of the applications were suitable for the library
    Need to wait for list to come around again
  Librarian III – Job specification has been approved by Civil Service Com.
    Interim 3 – Christine Ruocco is filling in
  Liberty Bank – Surprise Squad
    Went to Baby and Books Program/Books distributed to children
    Starbucks gift cards for employees
  Region One Town Meeting [included in packet]

Treasurer’s Report:

• No Finance Committee Meeting Last Month not enough attendees
• Finance Report next meeting should be done
• Wells Fargo Statement [included in packet]
  Account Flat Line- Securities
  Request to Wells Fargo for other kinds of portfolios
    To enhance what we have
  Income Summary
  8 months – 20,000 in dividend and interest
  Finalize investment policy

Finance & Funding:

• Approval of Operating Budget for the Bronson Fund for Fiscal Year
On a motion by Anne Marie Cullinan, duly seconded by Audrey Harrell, the Operating Budget for the Bronson Fund for the Fiscal Year 20 was approved.

Building & Projects:
- Report
  - Opened this past Saturday – Building alarm issue
  - Waiting for Signage for Front Plaza
  - Waiting for the engineer for the mounting of the Whale
  - Fence around park is staying – Plan 2020-2021 for Library Park
  - Two events coming up on Grand Street
    - September 21 The Gathering
    - October 19 United Way Bed Race
  - New computer classroom has a new mounted projector
  - Looking for one for the Auditorium
  - Research of recording for Podcast Service in future
  - Parking problem at Bunker Hill Branch
  - Library clean up Basement next month

Hall of Fame:
- Waiting on the meeting to be called

Friends of the Library:
- Patronage is growing.
- First successful fundraiser in New Haven $400
- Partnering with the Brass City Gaming for SB Gaming Tournament
  - To benefit Gaming Club
  - Need to find facility

Waterbury Cable Council:
- Thomaston Saving $1,000 Grant
- Comcast – Internet Essentials/For qualified income/$9.95
  - Medicaid, Disabilities, New Parents

Sunshine Fund:
- Token of Appreciation for Lisa Bartkus
- Certificate of Appreciation for Nick Albini

OLD BUSINESS: None

NEW BUSINESS:
- Nick Albini has resigned.
  - Vacancy
  - Opening on Finance Committee
- Connecticut Community Foundation/ Sponsored program at Library
How to get tech training and get organized
Available for other groups
Building strong and strategic Non Profit Boards

**4 Series Workshop**
1. Board basics on October 17th 8:30 am to 12
2. Chairperson Role: How to raise the Bar Nov. 8th 8:30 am to 12
3. Strategy Focus High Impact Boards Feb 6th 8:30 am to 12
4. Boards role in Fundraising March 12th 8:30 am to 12

- November 3rd Southern Connecticut State at John Lyman Center US Navy Band
  Concert from 3:00 to 5:00 pm

**ADJOURNMENT: MMSP**

*On a motion by Susan Beatty, duly seconded by Audrey Harrell the Library Board of Agents adjourned at 6:53 pm*

**NEXT MEETING:** Monday October 21, 2019 – 6:00 pm

RG/rf