BOARD OF AGENTS –
SILAS BRONSON LIBRARY MINUTES –
Monday October 21, 2019

PRESENT: President De Carlo, Vice-President Wrenn, Secretary Cullinan, Treasurer Stango, Agents Harrell, Ranando, Van Stone, Ogorodnik, Beatty, Ryan, Cummings
ALSO: Director Raechel Guest, Heidi Barbieri, Miki MacKennedy

CALL TO ORDER: President DeCarlo called the meeting to order at 6:03 p.m.

APPROVAL/ADDITIONS TO THE AGENDA:

On a motion by Lana Ogorodnik, duly seconded by Audrey Harrell to approval of agenda and any additions to the Monday, October 21, 2019 Meeting of the Library Board Of Agents.

MINUTES: MMSP: On a motion by Lana Ogorodnik, duly seconded by Audrey Harrell, to approve the September 16, 2019 meeting minutes.

COMMUNICATIONS/PUBLIC COMMENT:

• None

DIRECTOR’S REPORT—included with board packet:

• Regarding Mardi Gross
  Candy Donations
  Volunteers
  Activities

• Regarding proposed Code of Conduct Library Policy-included Board Policy and user friendly version
  First Amendment Audit
  Behavior Policy up to date
  Use of photographic recordings or streaming devices …
  Filming children without parental permission
  Entering staff only areas
  Tabled – for review from Corporation Council

• New sign on front lawn [spot lights will be added to make more visible at night]
• New microfilm reader/Librarians have been trained.
• Acorn APP-for your phone/stores library card
• Monetary Donations
  $2,261.00
  $350.00
  [Need motion to approve where funds are going under New Business]
• Volunteers from Taft School cleaned up basement in Friends area.
• New Librarian Becky, who started on October 3rd.
• Two open Admin. positions
• Librarian 3 position will be posted soon.

Treasurer’s Report:
• Statement Overview

Received and placed on file

Finance & Funding:

• Investment Policy

Accepted as read

Building & Projects:

• Report
  Staffing is low down five people.
  New Signage on Front Plaza
  Discussion on Mari Gross
  Future discussion on Budget
  Problem with a leak in front area of library
  Next meeting November 18th.

Accepted as read

Hall of Fame:

• Nothing to report

Friends of the Library:

• Three fundraisers:
  Partnering with the Brass City Gamers
  November 30th
  The Holiday Market
  Art of Yum
  December

Waterbury Cable Council:

• Scholarship

Sunshine Fund:

• Token of Appreciation for Lisa Bartkus – Sent Flowers
• Certificate of Appreciation for Nick Albini

OLD BUSINESS: None

NEW BUSINESS:

• Toletti & Martino Donations
On motion by Susan Beatty, duly seconded by Audrey Harrell, the Library Board of Agents voted to deposit the Martino funds of $2,261.00 into the Endowment later add restrictions to said deposit.

On motion by Lana Ogrodnik, duly seconded by Dan Ryan, the Library Board of Agents voted to spend $350.00 on technology for public use.

- Approval of Bronson bills paid: $34.60 (this total includes the following bills and their respective amounts):
  
  **Bronson Fund (56125)**
  
  **Mileage (589201)**- Tanya Jackson-Smith $5.80
  
  Heidi Barbieri - $28.80

On a motion by Stephanie Cummings, duly seconded by Dan Ryan, the Library Board of Agents voted to approval of the Bronson Funds to be paid in the amount of $34.60.

**ADJOURNMENT: MMSP**

On a motion by Anne Marie Cullinan, duly seconded by Audrey Harrell the Library Board of Agents adjourned at 6:53 pm

**NEXT MEETING:** Monday November 18, 2019 – 6:00 pm

RG/rf